

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda September 17, 2013

5:30 p.m. Regular Session
470 Searls Avenue
Room 6, Aspen
Nevada City, CA 95959

Dan Thiem, Chair
Debbie Marchi, Parent Representative
Nicole McCulloch, Parent Representative
Ruthanne Buckley, Community Representative
Sarah Rongey, Student Representative
Linda Katz, ES Representative
Gina Holbrook, ES Representative
Nancy Nobles, Secretary

AGENDA:

1. Call To Order

2. Pledge of Allegiance

3. Action: Approval of Minutes of August 27, 2013

(E-Attachment A)

Should the Council approve the Minutes of the August 27, 2013 meeting?

4. Action: Adoption of the Agenda

(E-Attachment B)

Should the Council approve the Agenda for the August 27, 2013 meeting.

5. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion. The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

6. Information: Council Action Item Summary – Nancy Nobles

- Nancy will hand out the Council Action Item Summary for the 2012-13 school year.

7. Discussion: Articulated Board Job Descriptions —Dan Thiem
(E-Attachment C)

- Dan will discuss with the Council the articulated job descriptions and ask for comments or suggestions.

8. Action: Appointment of Vice Chair – Dan Thiem

- Should the Council approve the appointment of a vice chair?

9. Action: Approval of New Council Member—Dan Thiem

- Should the Council approve the appointment of the new Parent Representative?

10. Information: Cash Flow – Debbie Carter

- Debbie will update the Council on the 2013-14 Cash Flow.

11. Information: Budget — Debbie Carter

- Debbie will report on the closing of the books for the 2012-13 school year.

12. Action/ Discussion: Supervising Teacher Salary – Peter Sagebiel, Debbie Carter
(E-Attachment D)

- Should the council support the Supervising Teachers who were full time in 2012-13 and who are expected to continue to be full time in 2013-14 (as articulated in attachment D) by paying them their full-time salary regardless of their student load?

13. Action/Discussion: Homeschool Instructional Budgets — Peter Sagebiel, Debbie Carter

- Should the council increase the annual instructional budget for homeschool students at Forest Charter School from \$1,000 to \$1,200 beginning in the 2013-14 school year?

14. Information/Action: Classroom Portable Update—Peter Sagebiel, Debbie Carter

- Peter and Debbie will update the Council on the installation of the classroom portable and review the construction budget.
- Should the Council approve the construction budget increase?

15. Information: Student Achievement – BJ Hatcher

- BJ will present to the Council information on the 2012 STAR results.

16. Information/Action: Emergency Plan – Peter Sagebiel
(E-Attachment E)

- Should the Council re-approve the updated Emergency Plan?

17. Information: Credential Audit Consultant – Peter Sagebiel

- Peter will update the Council on the visit from the credential audit consultant

18. Information/Action: Employee Handbook – Debbie Carter
(E-Attachment F)

- Should the Council approve the updated 2013-14 Employee Handbook?

19. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter
(E-Attachment G)

- Should the contracts and warrants for August be approved?
 - A) New Contracts
 - MOU (Memorandum of Understanding) for the new Foresthill site lease at 23221 Foresthill Road, Foresthill.
 - B) Warrants

20. Information: Director's Update –Peter Sagebiel

- 2013-14 Enrollment
- Block Classes
- News & Review
- CPS Training
- Other

21. Information: Future Agenda Items

- Foundation Report (as needed)
- Classified Employees on Council
- Set committee for Director's Evaluation
- Director's Job Description

22. Information: Reminder of Future Meetings

- Discussion about possible October meeting in Truckee.

2013: 10/22; *11/12; 12/17

2014: 1/21; *2/11; 3/18; 4/22; *5/27; 6/10 * dates set to coincide with budget deadlines

23. Action: Adjourn

Contracts to be approved: (September, 2013)

Hourly:

Berliner, Ruth	\$3000.00	Supervised Activities
Culbertson, Linda	\$495.00	Block Class Instructor
Marks, Julie	\$3000.00	Supervised Activities
Mingst, Karen	\$1125.00	Block Class Instructor
Trujillo, Jennifer	\$3780.00	Block Class Instructor

Block Class Stipends:

Donnelly, Ann	\$1500.00	Block Class Instructor (x3)
Eggers, Janice	\$1200.00	Block Class Instructor
Gallagher, Danielle	\$1500.00	Block Class Instructor (x4)
Gallagher, Danielle	\$750.00	Block Class Instructor
Huerta, Lisa	\$550.00	Block Class Instructor (x2)
Kent, Kathleen	\$2000.00	Block Class Instructor (x3)
Lysen, Laura	\$550.00	Block Class Instructor (x2)
McCaffrey, Brooke	\$825.00	Block Class Instructor (x4)
Mercado, Lindsey	\$275.00	Block Class Instructor (x3)
Mercado, Lindsey	\$550.00	Block Class Instructor (x3)
Namanny, Scott	\$550.00	Block Class Instructor
Pietz, Linda	\$550.00	Block Class Instructor
Quine, Geoff	\$1500.00	Block Class Instructor (x2)
Quine, Sarah	\$1500.00	Block Class Instructor (x2)
Quine, Sarah	\$750.00	Block Class Instructor (x4)
Wilson, Jessica	\$1500.00	Block Class Instructor (x4)
Yale, Diana	\$1500.00	Block Class Instructor (x4)